

COLLECTION NOTICE

This collection notice applies to the collection, storage, use and disclosure of personal information by or on behalf of Megaplay Properties P L and Megaplay Investments Pty Ltd.

This Privacy Policy sets out the manner in which we handle and manage all personal information we collect about you as a customer, supplier, visitor to evaapartments.com.au, or the websites of our related entities or person making an enquiry directed to us, whether such information is provided to us by you or a third party and whether via the internet, in person, over the phone or otherwise.

By providing your personal information to us, making enquiries of us or using any of our services, you consent to the collection, use and disclosure of your personal information, as that term is defined in the Privacy Act including any sensitive information we collect about you and your name, address, email address, copy of your identification documents and any other personal information you give us or which we otherwise collect about you ("personal information"), in accordance with and for the purposes set out in this Privacy Policy.

We may use your personal information to inform you about products and services which we offer from time to time, and to keep you informed of news and events. You can 'opt out' of receiving such communications at any time by following the procedure detailed in those communications and in our privacy policy.

PRIVACY POLICY

This privacy policy applies to the collection, storage, use and disclosure of personal information by or on behalf of Megaplay Properties P L and Megaplay Investments Pty Ltd.

We are committed to protecting your personal information, and ensuring its privacy, accuracy and security. We handle your personal information in a responsible manner in accordance with the Privacy Act 1988 (**Act**) and the Australian Privacy Principles (**APPs**).

You do not have to provide us with your personal information. However, if you do not, we may not be able to conduct business with you.

By using any of our products or services, visiting any of our websites or giving us your personal information, you agree to your information being collected, stored, used and disclosed as set out in this Privacy Policy.

1. WHAT DO WE MEAN BY 'PERSONAL INFORMATION'?

References to 'personal information' or 'sensitive information' in this Privacy Policy have the following meanings:

Personal information means information or an opinion about an identified individual, or an individual who is reasonably identifiable, whether true or not, and whether or not recorded in a material form. Unless a contrary intent appears, in this Privacy Policy 'personal information' may also include one or both of the following, as defined in the Act: '*credit information*' and '*credit eligibility information*'.

Sensitive information (a type of personal information) has the same meaning as in the Act. In summary, it means information or an opinion about an individual's race or ethnic origins, political opinions and associations, religious beliefs or affiliations, philosophical beliefs, sexual preferences or practices, trade or professional associations and memberships, union membership, criminal record, health or genetic information or biometric information.

2. COLLECTION OF PERSONAL INFORMATION

(a) Whose personal information do we collect?

We may collect your personal information from a range of sources, including from you, recruitment agencies, contractors, business partners and government agencies. For example, we may collect your personal information when you:

- (i) request or acquire a product or service from us. For example, guests who reserve and acquire hotel accommodation, functions, conference and leisure facilities, and food and beverage products;
- (ii) provide a service or product to us; or
- (iii) communicate with us via our website, by e-mail, telephone or in writing.

Wherever reasonable and practicable, we collect personal information from the individual to whom the information relates. If you provide personal information about someone other than yourself, you agree that you have that person's consent to provide the information for the purpose for which you provide it to us. You also agree that you have told the person about this Privacy Policy and where to find it.

(b) What types of personal information do we collect and hold?

The personal information we collect includes:

Names, addresses, e-mail addresses, phone numbers, other contact details and other information to assist us in conducting our business, providing and marketing our products and services.

We will only collect your sensitive information:

- (i) if you have consented to us doing so
- (ii) where required or permitted by law.

(c) How do we collect personal information?

We only collect personal information by lawful and fair means. We usually collect personal information from:

- (i) face-to-face meetings
- (ii) telephone calls
- (iii) electronic communications – for example, e-mails and attachments
- (iv) forms filled out by people, including as part of acquiring a product or service from us;
- (v) our website, including if you use it to contact us.

(d) Why do we collect personal information?

We collect the personal information:

- (i) necessary for us to provide you with the products and services you have requested from us;
- (ii) for marketing purposes and to provide you with information about products and services that may be of interest to you;
- (iii) to improve the products and services we provide; and
- (iv) to enable us to conduct our business

If you do not provide your personal information, we may not be able to supply the requested product or service or otherwise deal with you.

(e) How we deal with unsolicited personal information

If we receive personal information about you that we have not requested, and we determine that we could not have lawfully collected that information under the APPs had we asked for it, we will destroy or de-identify the information if it is lawful and reasonable to do so.

3. USE AND DISCLOSURE OF PERSONAL INFORMATION

(a) Use of personal information

We only use your personal information for the purpose for which it was provided to us, for related purposes, or as required or permitted by law. Such purposes include:

- (i) in the ordinary course of conducting our business. For example, supplying or acquiring products and services, responding to your enquiries and feedback, and providing information about our events, news, publications and products and services that may be of interest to you;
- (ii) market research and product and service development, so that we are able to better understand our customers' needs and tailor our future products and services accordingly;
- (iii) performing general administration, reporting and management functions.
- (iv) as part of a sale (or proposed sale) of all or part of our business; and
- (v) other purposes related to or in connection with our business, including meeting our legal and contractual obligations to third parties and for internal corporate governance purposes.

(b) Disclosure of personal information

We may also disclose your personal information to third parties for the purposes outlined above. Such third parties include:

- (i) third party service providers, contractors consultants, agents, credit reporting agencies and/or representatives (e.g. tradespersons, law firms, banks, financial institutions, insurers, IT providers and/or mortgage referral services providers) who provide services to us or on our behalf including to conduct valuations, market research, assist in obtaining payments from creditors and providing advice;
- (ii) media/marketing organisations for the purposes of promoting us or our services;
- (iii) anyone authorised by you to deal with us on your behalf;
- (iv) any of our related companies; and
- (v) any other third party or parties identified at the time of collecting your personal information.

We will not disclose your personal information to a third party for any other purpose, unless required or permitted by law or a court or tribunal order to do so.

6. DATA QUALITY, ACCESS AND CORRECTION

(a) Quality

We take reasonable steps to ensure that your personal information is accurate, complete and up-to-date. However, we rely on you to advise us of any changes or corrections to the information we hold about you.

If you consider that the information we hold about you is not accurate, complete or up-to-date, or if your information has changed, please let us know as soon as possible.

9. CHANGES TO THIS PRIVACY POLICY

We reserve the right to revise this Privacy Policy or any part of it from time to time. Please review this Policy periodically for changes.

Your continued use of our website, products or services, requesting our assistance, or the provision of further personal information to us after this Privacy Policy has been revised, constitutes your acceptance of the revised Privacy Policy.